

Nevada Board of Agriculture

Meeting minutes

Wednesday, June 6, 2018 at 9 a.m.

**Meeting location:** Nevada Department of Agriculture

405 South 21st Street
Sparks, NV 89431
775-353-3601

Video conference:

Nevada Department of Agriculture
2300 East St. Louis Avenue
Las Vegas, NV 89104
702-668-4590

Nevada Department of Agriculture
4780 East Idaho Street
Elko, NV 89801
775-778-0270

Public notice

Below is an agenda of all items to be considered. Action may be taken on items preceded by an asterisk (*). Two asterisks denote possible closed session (**). Items on the agenda may be taken out of the posted order, items may be combined for consideration, and items may be pulled or removed from the agenda at any time at the discretion of the chairperson. Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

The chairperson may limit public comment that is repetitious, does not relate to a matter within the board's jurisdiction or prevents the meeting from continuing in an orderly manner. All public comment should be addressed to the Board of Agriculture and not an individual member. The board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

To request the opportunity to comment you must complete a public comment form. Public comment forms are available at every board meeting and daily, during office hours, in the lobby of each Nevada Department of Agriculture office and online at http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/. You may submit the completed form in one of the following ways:

1. Submit a completed public comment form online before the board meeting at http://agri.nv.gov/Administration/Board_of_Agriculture/Board_of_Agriculture_Public_Comment/,
2. complete a public comment form at a board meeting and submit it in person into the Board of Agriculture public comment box,
3. submit a completed public comment form before a board meeting via fax to 775-353-3661,
4. or submit a completed public comment form before a board meeting, at any of our offices, into the Board of Agriculture public comment box in the lobbies listed below.
 - a. Nevada Department of Agriculture: 405 S. 21st Street, Sparks, NV 89431
 - b. Nevada Department of Agriculture: 4780 E. Idaho Street, Elko, NV 89801
 - c. Nevada Department of Agriculture: 2300 E. St. Louis Avenue, Las Vegas, NV 89104

Reasonable efforts will be made for members of the public who have disabilities and require special accommodations for assistance at the meeting. Please call the executive assistant at 775-353-3619.

Notice of this meeting was posted on or before 9 a.m. on the third working day before the meeting at the following locations: Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, Nevada Department of Agriculture, 2150 Frazer Avenue, Sparks, NV 89431, Nevada Department of Agriculture, 4780 E. Idaho Street, Elko, NV 89801, Nevada Department of Agriculture, 2300 St. Louis Avenue, Las Vegas, NV 89104, State of Nevada Capitol Building, Carson City NV, State Library and Archives, Carson City. Copies of the agenda, supporting documentation and meeting minutes are available, at no charge, at the Nevada Department of Agriculture website at agri.nv.gov or www.notice.nv.gov or by visiting the Nevada Department of Agriculture, 405 S. 21st Street, Sparks, NV 89431, attention executive assistant.

Agenda

1. Open meeting-call meeting to order by Chair Paul Anderson

- A. Pledge of Allegiance
- B. Roll call

Sparks board: Jim Snyder, Dave Stix, Jr., Paul Anderson, Heather Lackey, Charlie Frey, Woody Worthington, Pete Paris, Tim Duffurena, Paul Noe, Boyd Spratling. Sparks Staff: Jerri Conrad, Dennis Belcourt, Alora Bartosz, Ashley White, Doug Farris, Cadence Matijevich, Debra Crowley, Homa Anooshehpour, Jennifer Ott, Chris Miller, Shawn McFalls. Elko board: None. Elko staff: Lori Elliot. Las Vegas board: Dave Coon. Las Vegas staff: Elaine Allen.

2. Public Comment

General public comment was given by individuals interested in the management of the Virginia Range Estray horses – please see attached. General public comment was also given by Madison Seeley for the amendment of language to NAC 571 – please see attached. Written public comment also attached.

3. Minutes

- A. *Approve April 25, 2018 meeting minutes *(for possible action)*

Boyd Spratling made the motion to approve the April 25, 2018 meeting minutes. Paul Noe seconded this motion. The motion passed unanimously.

4. Director's Report

- A. Report – Jerri Conrad, Interim Director *(for information)*
- B. Director recruitment progress report – Jerri Conrad, Interim Director *(for information)*

5. Administration

- A. *Department uniform policy revision approval – Debra Crowley, Fiscal Administrator *(for possible action)*

Woody Worthington made the motion to approve changes to the department uniform policy. Charlie Frey seconded this motion. The motion passed unanimously.

- B. Board update – Debra Crowley, Fiscal Administrator *(for information)*
- C. Board update – Rebecca Allured, Public Information Officer II *(for information)*

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6. Animal Industry

- A. Board update – Doug Farris, Administrator (*for information*)
- B. Update on ongoing training for brand inspectors – Doug Farris, Administrator (*for information*)

7. Consumer Equitability

- A. Board update – Cadence Matijevich, Administrator (*for information*)
- B. *Presentation on the fiscal and operational status of the Division of Consumer Equitability and request for Board input on possible amendment(s) to NAC 581 revising the device classification description(s) and amount of the fee(s) for the annual licensing of commercial weighing and measuring devices; revising the date by which the Division of Consumer Equitability must send notices for renewal of annual licenses for commercial weighing and measuring devices; revising the date by which payment for the renewal of annual licenses for commercial weighing and measuring devices is due; revising the device classification description(s) and amount of the fees for certain tests and services; revising the amount of additional fees for special tests; and revising provisions related to the late fees imposed by the Division of Consumer Equitability for failure to pay a required fee. Director's Authority. – Cadence Matijevich, Administrator (*for possible action*)

Public comment: Public comment was taken before the board vote. Two members of the public commented, Neena Laxalt in Sparks, NV representing the Nevada Propane Dealer's Association voiced interest in looking at the feasibility of reexamining fee structures. Brian Walker, in Las Vegas, NV also spoke to voice concerns and to encourage this discussion to move forward.

Dave Stix, Jr. made the motion for the board to recommend that the Director have the Consumer Equitability administrator move forward with looking at the feasibility of fee increases through workshop and hearing and to continue to dialogue with the industry as the process moves along. Woody Worthington seconded this motion. The motion passed unanimously.

8. Food & Nutrition

- A. Board update – Homa Anooshehpour, Administrator (*for information*)

9. Plant Industry

- A. Board update – Jennifer Ott, Administrator (*for information*)
- B. *Request for recommendation from the board to adopt amendments to NAC Chapter 555.010 (LCB File No. R152-17), an update to the noxious weeds list, by authority of the Director. The previously approved workshop and hearing were conducted to gather public comment on the list. Due to public response, one weed was removed from the list – Jennifer Ott, Administrator (*for possible action*)

Dave Stix, Jr. moved that the board recommend the Director to adopt amendments to NAC Chapter 555.010 (LCB File No. R152-17). Woody Worthington seconded this motion. The motion passed with 9 yays and 1 nay.

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C. Noxious weed presentation – Sean Gephardt, Agriculturist 4 (*for information*)

10. Board Presentations

A. Open meeting law training – Dennis Belcourt, Deputy Attorney General (*for information*)

11. Public Comment

No public comment.

12. Adjournment

Meeting adjourned at 3:09 p.m.